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AGENDA
EXECUTIVE BOARD MEETING
Louisiana Association of the Deaf Office
3112 Valley Creek Drive
Baton Rouge, LA
July 9, 2013 6:00 p.m.

1. Call to Order
2. Protocols: Confidentiality; Responsibility as Board Member, Distribution of Minutes, Other
3. Brochures & Business Cards
 - a. LAD Officers
 - b. Express Oil
4. 2015 LAD Conference
 - a. % profit
5. ASL Expo Booth
6. NDBA Exhibit
7. Change Locks
8. LRID
 - a. Memorandum of Understanding between LAD and LRID
 - b. Natchitoches LRID June event
 - c. LRID Conference September 28-29, 2013
 - d. LAD representative to LRID
9. Bylaws; Standing Rules
10. Lisa Potter's Letter
11. Furniture; Unused Equipment
12. Executive Secretary
 - a. Retirement
13. Press Release Approval
14. Request for Donations
 - a. Helen Keller Deaf-Blind Awareness Week, Lafayette, LA, June 2013
 1. Donation
 - b. Kidz Kamp, Gonzales, LA
 1. Donation
 2. Logo
15. E-Mails; Electronic Message; Replies
16. Appointments per Bylaws
17. Webmaster
18. August 3rd meeting with Outgoing Officers to exchange books, keys, whatever
19. Date for LAD Board Meeting

Minutes
Executive Board Meeting
July 9, 2013

The Executive Board meeting was called to order at 6:05 p.m. by President Louis Cannon.

Present: President Louis Cannon, Vice President Cindy Robillard, Secretary Mary L. Smith, and Treasurer John K. Davis. Also attending were Members at Large Alla Tarasyuk, Dave Imme, and Richie Fraychineaud.

President Cannon distributed agenda and confidentiality statement. He addressed several concerns and board members shared their concerns about the issue of confidentiality. Elected Board members signed confidentiality statement.

Business Cards: LAD already has some business cards. Mary Smith moved that if we have more of the business cards to use those. Cindy (Dave) moved discussion be closed. Passed

Express Oil business cards: Mary Smith (John Davis) moved to discard the Express Oil business cards. Passed.

Cindy Robillard (John Davis) moved to waive the LAD Bylaws and allow the members at large to vote. Passed.

2015 LAD Conference - Four points were made: 1) Gaming Enforcement Division approval, 2) documented in minutes to charge \$100.00, e) appointment of chair, and 4) 2013 conference financial report. Refer for further checking re: Gaming Enforcement Division regulations until next board meeting.

ASL Expo Booth – Dave Imme (Alla Tarasyuk) moved to find out the deadline for the booth so we can set up an LAD booth. Passed.

NBDA Exhibit - Dave Imme (Alla Tarasyuk) moved that LAD pay up to \$300.00 for registration and Opening Reception for President Cannon to attend the NBDA Convention in New Orleans. Passed.

Change Locks – Dave Imme (Richie Fraychineaud) moved that a deadbolt lock be installed on the door for safety reasons as soon as possible.

LAD representative to LRID – Kenny Davis (Cindy Robillard) moved that Alla Tarasyuk be LAD representative to LRID. Passed.

Lisa Potter's Letter: The matter was resolved during the conference. At this time no further action recommended.

Employee's letter regarding aberrant behavior during bingo session. Dave Imme (Mary Smith) moved that LAD Executive Board suspend Ed Wood from future Bingo sessions due to his aberrant behavior, effective immediately for an indefinite period of time with the right to appeal his suspension. Passed.

Furniture: Executive Board recommend furniture stay to accommodate visitors during board meetings.

Executive Secretary: Slated to retire October 2013. More information needed on leave time or pay. Report at next board meeting.

Press Release deferred to next meeting.

Requests for donations: Received two letters from Helen Keller Awareness Week Committee (Dan Arabie) and Kidz Kamp (Juliet Barbin). Due to expiration of Microsoft Words, the former secretary could not finish the minutes for three different meetings. The current administration does not know what motions were passed due regarding freeze imposed on donations due to lack of available funds or if letters were sent. E-mails were sent back and forth approving the donations to the requestors. However board ratification is needed. There are no policies in effect regarding the public use of the LAD logo so it was sent to Kidz Kamp to use on the back of their T-shirts to show who donated funds for the kamp.

E-Mails; Electronic Message; Replies: Secretary Smith urged board members to take the time and reply to the messages sent. Also board members need to use the Electronic Message disclaimer to prevent sharing of their information to anyone other than the board. (Former President Pippins stated in previous minutes that e-mails (according Parliamentarian Libby Pollard) are dangerous. Board members should not use Blind Copy (BC) either.

Appointments per Bylaws; Bylaws; Standing Rules: Deferred due to time. However, Secretary Smith did an analysis of the Bylaws and volunteered to share it with the board.

Webmaster: Deferred because no one had the passwords.

Meeting August 3rd with Outgoing Officers to exchange books, keys, whatever: Process has already started. Former Treasurer David LeFors turned over the books to Treasurer Kenny Davis on July 7th. Treasurer Davis reported the books were off by approximately \$500.00. Will provide more information at a later date.

Date for the LAD Board meeting: At this time, the meeting has been set for September 21, 2013. Place has not been announced.

Respectfully submitted,

Mary L. Smith
Secretary